

CINNAMINSON TOWNSHIP COMMITTEE
April 25, 2016

The Special Meeting of the Township Committee is being held at 10:00 a.m. in the Municipal Building, 1621 Riverton Road, Cinnaminson, NJ 08077. This meeting is being held in accordance with the "Open Public Meetings Act," P.L. 1975 c.231, having been advertised in the Burlington County Times and the Courier Post on April 22, 2016.

Committee Members Present: Mr. Brauckmann, Mr. Young, Mayor McCarthy, [Mrs. Fitzpatrick and Mr. Minniti on speakerphone](#). Also Present: Attorney George Morris, Director King, Administrator, Michael Minton, Director of Economic Development

Mayor McCarthy opens the meeting with the Pledge of Allegiance

New Business

Public Hearing on Ordinance 2016-6 – To exceed municipal appropriations and exceed the cap bank.

GEORGE MORRIS: Mr. Mayor, so the public is clear, this was subject to a hearing last Monday evening and we're going to reopen it again today.

Motion to open for public comment made by Mayor McCarthy.

No public comment.

A MOTION TO ADOPT IS MADE BY MR. YOUNG, seconded by Mr. Brauckmann. All aye. Ordinance is adopted.

Resolution 2016-56 Authorizing 2016 Municipal Budget to be read by title only.

No public comment.

A MOTION TO ADOPT IS MADE BY MR. YOUNG, seconded by Mayor McCarthy.

MRS. FITZPATRICK: I would like to make a comment prior to the vote. There is a line item increasing the administrator's salary up to \$10,000 for this year's budget. That would mean a 10% minimum increase for that position and upwards of 20% based on the salary range of the position for administrator. A 10% increase in this time period with taxpayer money is excessive and I don't think we should create a past precedent by offering 10% cost increases with taxpayer dollars.

MAYOR MCCARTHY: But this doesn't actually authorize a raise.

MRS. FITZPATRICK: It doesn't authorize, but my point remains that to allow for an additional 10% plus increase in the amount of \$10,000 as a line item in the budget is an excessive increase and creates a past precedent should this be approved at a later date. Because once again this line item gives Township Committee the latitude to offer that raise to either the current or future administrators. And that is excessive with taxpayer money. And I feel like that will create a problem if we offer employees 10% plus raises.

MR. BRAUCKMANN: Mr. Mayor, just so I'm aware, if it's in the budget we still have to motion to approve to increase that much. So even though it's budgeted it doesn't necessarily mean he's getting it?

MAYOR MCCARTHY: Correct.

MRS. FITZPATRICK: It just offers this Committee the latitude to do so.

MR. BRAUCKMANN: I understand.

MAYOR MCCARTHY: Any other comments?

All in favor of Resolution 2016-56? All aye. Resolution is adopted.

Public comment on the budget.

GEORGE MORRIS: Mr. Mayor there was a full presentation on the budget last Monday evening and seeing that there are no members of the public present for the special meeting I would ask that the

CFO's presentation just submitted into the record and not make her go through the laborious task of re-presenting it.

Open to the public for anyone to come forward with questions on the budget or comments. Seeing no one present from the public we will close that portion of the meeting. At this time a motion to adopt Resolution 2016-59 to adopt the 2016 budget. Motion is made by Mayor McCarthy, seconded by Mr. Brauckmann. All aye. Resolution 2016-56 has been passed.

MR YOUNG: Is there any action taken on Resolution 2016-49? I know we jumped right to 2016-59. Motion has been made to close the public hearing on Resolution 2016-49. All aye. Resolution 2016-49 has been adopted.

Public Hearing on Ordinance 2016-8 2016 Salary Ordinance is open for public comment.

MRS. FITZPATRICK: Mr. Mayor, if you could please have an explanation for the record of all changes included in the salary ordinance prior to the adoption I'd appreciate it.

MRS. EDMUNDSON: There were no major changes to the salary ordinance.

MRS. FITZPATRICK: What were they? Prior to voting on them I need to know what specifically they are.

MRS. EDMONDSON: Everyone's ranges were increased by 2%. We adjusted the acting clerk's salary. That is still within the range. Actually the Prosecutor and the Judge have a range but we're not adjusting it. We just haven't exceeded it.

MRS. FITZPATRICK: Do we know what the percentage that it was increased by?

DIRECTOR KING: No, it was pending the possibility that they were going to add a court date which is uncertain at this time. If they do it we will have to do something to adjust for their additional service.

MRS. FITZPATRICK: So we just included what we think what would be fair and acceptable, it wasn't just an increase for the sake of an increase other than their 2% correct?

MAYOR MCCARTHY: Correct. They gave us notice a little while ago that they are thinking about adding another court date.

MRS. FITZPATRICK: I just wanted to make sure what was contained in that increase.

MR. BRAUCKMANN: Kathy, if I could on that note, I was curious when we send out for a judge and prosecutor is it a blanket year or do we define by week or by hours?

MRS. EDMONDSON: The judge is an employee and the prosecutor is an RFP. It was based on 3 court sessions a month and they want to increase to 4 court sessions a month.

DIRECTOR KING: If I could add onto that, I spoke with the judge. They are not looking for or expecting an increase. We wanted to put it in there should the committee want to consider the increase based on the actual work load. They are not going into this saying they expect it. We wanted to give the option to committee should they decide being there is an extra day that if you want to increase that will be your decision.

MRS EDMONDSON: And remember anybody with a range on the salary ordinance you have to pass a resolution so unless it is a specific number in the ordinance then it would be what they make.

MRS. FITZPATRICK: Was there anything else changed in the salary ordinance other than what we just discussed?

MRS. EDMONDSON: No.

MAYOR MCCARTHY: At this time I'll open the floor to any public questions or comments.

No one present from the public. Public comment closed.

MOTION TO APPROVE ORDINANCE 2016-8 MADE BY MR. BRAUCKMANN, seconded by Mr. Young. All aye. Ordinance is approved.

Public Hearing on Ordinance 2016-7 Authorizing capital improvements appropriating \$2,020,000, authorizing the issuance of general obligation bonds in the aggregate principal amount of \$1,919,000.

Open for public comments – None

Mr. BRAUCKMANN: Is the parking lot program at Memorial capital or done out of regular maintenance?

DIRECTOR KING: The money we found actually in other capital assigned to memorial which specifically does not require any changes, we are going to use for that project.

MRS FITZPATRICK requests that the designations for capital improvements be read.

MR. BRAUCKMANN reads the list of capital improvements.

<u>Purpose/Improvement</u>	<u>Estimated Total Cost</u>	<u>Down Payment</u>	<u>Amount of Obligation</u>	<u>Period of Usefulness</u>
Improvements to various streets roads and bridges pursuant to the 6-year road improvement program, as presented and maintained by the Township Engineer	\$900,000	\$45,000	\$855,000	20 years
Concrete Access Ramps and Sidewalk Repair program	\$75,000	\$3,750	\$71,250	10 years
Storm and Tidal Water Improvements	\$50,000	\$2,500	\$47,500	40 years
Wood Park Tennis Courts improvements	\$220,000	\$11,000	\$209,000	15 years
Parking Lot Improvements – Town Hall	\$155,000	\$7,750	\$147,250	10 years
Portable Safety Display Signs – Traffic and Schools	\$25,000	\$1,250	\$23,750	10 Years
Acquisition of trucks and heavy equipment – Heavy Duty Truck for DPW	\$140,000	\$7,000	\$133,000	5 years
Acquisition of Pole Barn	\$120,000	\$6,000	\$114,000	10 years
Acquisition and installation of a door entry and security system (Sally Port)	\$170,000	\$8,500	\$161,500	10 years
Improvements to Library	\$25,000	\$1,250	\$23,750	10 years
Renovations and improvements to Township Buildings, including roofing systems on Town Hall and Police and improvements to building interiors (Town Hall and Community Center) - Bathrooms, Common Area, and various ceiling, flooring, lighting and roofs	\$140,000	\$7,000	\$133,000	10 years
TOTAL Authorized	\$2,020,000	\$101,000	\$1,919,000	14.62 years

MOTION TO APPROVE MADE BY MR. YOUNG, seconded by Mr. Brauckmann. All aye. Ordinance is approved.

Introduction of Ordinance 2016-9 to amend certain provisions of Chapter 525.
MOTION TO INTRODUCE MADE BY MR. YOUNG, seconded by Mr. Minniti. All aye. Introduction of Ordinance 2016-9 is approved.

Public comment – none

MR. BRAUCKMANN: Thanks to the budget subcommittee for all of their work.

MOTION TO ADJOURN MADE BY MR. BRAUCKMANN, seconded by Mrs. Fitzpatrick. All aye. Meeting is adjourned.

Meeting adjourned.

Duly passed and adopted

Respectfully submitted,

Lisa A. Passione