

CINNAMINSON TOWNSHIP COMMITTEE

October 17, 2016

The Regular Meeting of the Township Committee is being held at 6:30 p.m. in the Municipal Building, 1621 Riverton Road, Cinnaminson, NJ 08077. This meeting is being held in accordance with the "Open Public Meetings Act," Public Law 1975 chapter 231, having been advertised in the Burlington County Times on January 5, 2016 and sent to the Courier Post on March 22, 2016.

ACTING MAYOR ELLIOTT: Please stand for the Pledge of Allegiance

ACTING MAYOR ELLIOTT: MR. STOKES will introduce the participants.

Economic Development – Michael Merchel

Administration/Finance and Public Safety– Collin Elliott

Parks and Recreation – Joseph Plaza

Health and Senior Services and Veterans Affairs– Bridget Donachie

Public Works – Michael Gozdan

Administrator – Sammy Stokes

MRS. FITZPATRICK welcomes the students from St. Charles

ACTING MAYOR ELLIOTT: First we have Liaison Reports. We'll start with Economic Development – Mr. Merchel

MR. MERCHEL: Thank you Madame/Mister Mayor,

I am pleased to announce the long awaited redevelopment of the former Dynatec/Sunbeam factory at the corner of Union Landing Road and Route 130 is finally moving forward. This was one of the original properties targeted for redevelopment in 2002, so this is a great step forward for Cinnaminson. A Conoco gas station/convenience store will be joined by a car wash this spring. Another abandoned property, the former Colonial Bank on Route 130 Northbound has been approved for redevelopment. Burger King has received their approvals from the Planning Board and new life is being breathed into another Route 130 property.

Cinnaminson's Economic Development team continues to bring new businesses and investment into our Route 130 corridor. Despite a declining State and national economy, Cinnaminson continues to be chosen ahead of our neighbors as the top town to open and grown a successful business.

ACTING MAYOR: Thank you. Public Works – Mr. Gozdan

MR. GOZDAN Thank you Mr. Mayor and Good Evening. At Public Works, We are currently making our final pass of the year through town for the pickup of brush. If we have been through your section of town this month, we have made our last trip. We want to remind all of our residents that we will not be picking up brush again until March of 2017, weather permitting.

We will begin our fall leaf pick up schedule the first full week of November, which will be starting Monday, November 7th and will continue through the end of December. State regulations for leaf handling are very restrictive so please do not put your leaves in the street prior to the weekend of your area's scheduled pickup. Please do not mix any brush with leaves or we will not be able to pick up and process.

We had our fall cleanup day on October 1, at the DPW facility. We were visited by nearly 100 residents who had materials to be disposed properly. We thank them for their cooperation. We had a lot of activity due to taking TVs and monitors for recycling. We had a special circumstance with our vendor which allowed us to offer the service to our residents.

We have completed our major paving program for the year. We are also preparing to do some remediation work on a couple of retention basins. The public bidding rules are very restrictive for outside vendor work, however, with the addition of our new QPA (Qualified Purchasing Agent) we are better able to expedite the bidding process and get the work underway more quickly. My thanks to our administrative staff for suggesting this new tool to improve our ability to act more quickly on issues when they arise. You will also see that tonight we are awarding two projects, new parking lot along with concession stand concrete replacement to be done at Memorial Park. The storm water drainage project along New Albany Road is moving along on schedule. This is important as we need to get the work completed before bad weather arrives.

In conclusion, my thanks to the entire Public Works staff for their efforts in helping the town have another successful and enjoyable Cinnaminson Day yesterday. This is a group effort and they have again done a great job.

Mr. Mayor, this concludes my report. Thank you.

ACTING MAYOR: Thank you. Health and Senior Services and Veterans Affairs – Miss Donachie

MISS DONACHIE: Thank you Mr. Mayor.

Veteran Day annually falls on November 11. This day is the anniversary of the signing of the armistice, which ended World War I hostilities between the Allied nations and Germany in 1918. It is on that day each year that we honor our veterans, military and first responders for their heroism and service. Local Veterans Day ceremonies will be held throughout the County. Please remember to thank our men and woman who protect and serve our country.

Operation Yellow Ribbon is a non-profit group consisting of volunteers who show support for the United States Military Forces. This group collects donated supplies and sends those needed items overseas to our soldiers. This group also promotes, coordinates and facilitates welcome home events for our local veterans in South Jersey. On October 12th, we were fortunate enough to welcome one of our own Cinnaminson residents home. Daniel Williams served in the United States Air Force as Airmen First Class and returned home after his tour of duty in the Middle East. Daniel will soon be promoted to Staff Sergeant. The entire community is welcome to join these events to show thanksgiving for our soldiers' safe homecoming. Thank you Daniel for your service and we welcome you back to Cinnaminson. May God Bless your future endeavors.

Our Health and Senior Services report is a reminder to all of our seniors over 65 years old to get your flu shots. Seniors are at a greater risk of flu complications. By getting your flu shots early, this will help everyone stay well during the winter months.

This concludes my report. Thank you Mr. Mayor.

ACTING MAYOR: Thank you. Parks and Recreation – Mr. Plaza

MR. PLAZA Thank you Mr. /Mrs. Mayor.

Parks and Recreation is proud to have just coordinated our biggest community event of the year which is our annual Cinnaminson Day. This year we hosted approximately 70 tables that included representation from our local businesses, restaurants, our police, fire, and public works departments, community organizations, sports groups, churches, and schools. We also were proud to have partnered again with the CHS Home and School to co-host the Project Graduation Car Show. Cinnaminson Day is always a township favorite and showcases everything that Cinnaminson has to offer. As the head coordinator for this event, I would like to express my sincere appreciation for all of their hard work to Mickey King, Mike McDonald, and of course Pat Rucci for being a part of our Cinnaminson Day organizing committee and for all they do to make this event such a success.

Next weekend, we will be hosting our third annual Trunk or Treat event. This event is scheduled for Saturday, October 22nd, from 6pm to 8pm at Wood Park. Another great community event, our trunk or treat features approximately 100 cars that decorate their trunks and provides a safe area for approximately 500 trick or treaters to go around and collect candy. Our event is not intended to replace traditional Halloween trick or treating but simply offers another community option.

Registration for this event is only available online at [Eventbrite.com](https://www.eventbrite.com) so please use their link to buy your tickets. Please remember, we will not be accepting walk up registrations during the event so you must register and buy your \$5 ticket on-line.

We have just authorized construction to finally begin for the parking lot expansion at Memorial Park as well as the replacement concrete around the concession building as well as the installation of our Memorial Walk at Memorial Park project. I would like to thank everyone for their patience and for pardoning our appearance while we worked these projects through the slow governmental process. Both of these projects are expected to begin within the next few weeks.

Finally, our Christmas Tree Lighting Ceremony will be held on Friday night, 12/9, from 6pm to 8:30pm at Wood Park. Santa and Mrs. Clause will be there as well our horse drawn carriage rides, mummer's band appearance, performances by local singing groups, toy train rides, and all the other things that make this holiday kick-off event so much fun. We hope everyone can attend.

Mr. Mayor, this concludes my report.

ACTING MAYOR ELLIOTT: I have the Administration/Finance and Public Safety report –

As you know the Cinnaminson Police has already investigated one reported act of harassment by a juvenile in a clown costume at the Middle School. They have been closely monitoring reports of clown sightings throughout the state. The Township Committee has accepted the recommendation of the Director of Public Safety not to ban Clown Costumes for the Halloween Holiday or related events. We do however ask all parents to carefully consider costume choices this year more than any. Parents are also encouraged to speak with their children about their behavior as to not impact on the quality of life of our residents and children. As in years past Cinnaminson will have a 9 pm

curfew on Mischief Night and Halloween night. Cinnaminson Police will have extra patrols on duty each night. Lastly please ask your children to enjoy Halloween and use common sense.

ACTING MAYOR ELLIOTT: I'll now ask for the Administrator's report – Mr. Stokes

MR. STOKES Good Evening Mayor,

I am happy to report that after many months of hard work the revised Employee Handbook is on the agenda for Committee's review. I would like to thank CFO Ms. Edmondson, Labor Attorney Joe Betley and Liz Garcia from the Solicitor's Office for their research and assistance in completing the task. I would also like to report that the annual Best Practice Survey will be submitted tomorrow four days ahead of the deadline. My final report is regarding the Cinnaminson Police Department. They had another successful year of community policing. On behalf of the department we appreciate the strong support of the community. Our final community policing event will be Sunday December 11, 2016 Breakfast with Santa which will be held at the Merion Caterer's. More details will follow in the coming weeks.

This concludes my report.

New Business

ACTING MAYOR ELLIOTT: Under new business we have the INTRODUCTION OF Ordinance 2016-14 An ordinance amending Chapter 145 of the Code of the Township of Cinnaminson entitled "Affordable Housing"

MR. GOZDAN: I'll make a motion to introduce Ordinance 2016-14

MR. MERCHEL: I will second that motion

ACTING MAYOR ELLIOTT: VOICE VOTE. All aye

ACTING MAYOR ELLIOTT: Ordinance 2016-14 is introduced (bang gavel)

A MOTION IS MADE BY MR. YOUNG, seconded by Mrs. Fitzpatrick to introduce Ordinance 2016-14 with a public hearing scheduled for November 21, 2016 and publication in the BCT. VOICE VOTE:

ALL AYE, no opposed, motion passes.

Old Business

ACTING MAYOR ELLIOTT: Under Old Business we have **Public Hearing of Ordinance 2016-2** An ordinance of the Township of Cinnaminson, County of Burlington, State of New Jersey amending the Township Code to include prohibited parking during snow emergencies. May I have a motion to open this for public comment?

MISS. DONACHIE: I will make that motion.

MR. PLAZA: I will second that motion.

ACTING MAYOR ELLIOTT: Is there any public comment on Ordinance 2016-2? Hearing no comments, I'll close the public portion of the meeting

ACTING MAYOR ELLIOTT: Does committee have any comment on Ordinance 2016-2? Hearing none may I have a motion to adopt Ordinance 2016-2?

MR. MERCHEL: I will make the motion to adopt Ordinance 2016-2.

MS. DONACHIE: I will second that motion

ACTING MAYOR ELLIOTT: VOICE VOTE. All Aye

MOTION TO ADOPT ORDINANCE 2016-2 MADE BY MR. BRAUCKMANN, seconded by Mrs. Fitzpatrick. VOICE VOTE: ALL AYE.

ACTING MAYOR ELLIOTT: Ordinance 2016-2 is adopted.

Public Comments on Consent Agenda items only

ACTING MAYOR ELLIOTT: Next is the consent agenda. Is there any public comment on consent agenda items Hearing no comments, I'll close this portion of the meeting

Consent Agenda

Motion to approve Resolution 2016-111 Curfew for Mischief Night and Halloween

Motion to approve Resolution 2016-112 Authorizing Agreement for storage of leaves and brush

Motion to approve Resolution 2016 -113 State Health Benefits Financial Incentive Pilot Program

Motion to approve Resolution 2016- 114 Award of contract Memorial Park Parking Lot

Motion to approve Resolution 2016-115 Award of contract for the Memorial Park Hardscape Project

Motion to approve Resolution 2016-116 Amending the Township of Cinnaminson Employee Handbook

Motion to approve Best Practices reports on Fire District and Sewerage Authority

Motion to approve raffle for the Rotary Club of Palmyra, Riverton, Cinnaminson

Motion to approve raffle for Kennedy Health

ACTING MAYOR ELLIOTT: I'd like a motion to approve the consent agenda

MR. GOZDAN: I will make the motion to approve the consent agenda

MR. PLAZA: I second that motion

ACTING MAYOR ELLIOTT: VOICE VOTE: All aye

ACTING MAYOR ELLIOTT: The consent agenda is approved.

MOTION TO APPROVE CONSENT AGENDA MADE BY MR. YOUNG, seconded by Mr. Minniti. VOICE VOTE: All aye. Consent agenda is approved.

Minutes

ACTING MAYOR ELLIOTT: Next is Minutes. Is there a motion to approve the minutes of September 26, 2016 and September 26, 2016 Closed session?

MR. MERCHEL: I'll make that motion

MR. GOZDAN: I'll second that.

ACTING MAYOR ELLIOTT: VOICE VOTE:

Everyone says aye (EXCEPT MISS DONACHIE AND MR. PLAZA)

MISS DONACHIE: I'll abstain

MR. PLAZA: I'll abstain

MOTION TO APPROVE MINUTES OF SEPTEMBER 26, 2016 MADE BY MAYOR MCCARTHY, seconded by Mr. Young. VOICE VOTE: ALL AYE. Mrs. Fitzpatrick and Mr. Brauckmann abstain. Minutes are approved.

ACTING MAYOR ELLIOTT: Minutes of September 26th regular and closed are approved. Is there a motion to approve the minutes of October 3, 2016 and October 3, 2016 closed?

MR. PLAZA: I'll make that motion

MR. GOZDAN: I'll second.

ACTING MAYOR ELLIOTT: VOICE VOTE: All aye

MISS DONACHIE: I'll abstain

MR. MERCHEL: I'll abstain

MOTION TO APPROVE MINUTES OF OCTOBER 3, 2016 MADE BY MR. YOUNG, seconded by Mayor McCarthy. VOICE VOTE: All aye. Mrs. Fitzpatrick and Mr. Minniti abstain. Minutes are approved.

Bill List

ACTING MAYOR ELLIOTT: Next we have the bill list.

DEPUTY MAYOR GOZDAN: I'd like to make a motion to add the following to the bill list:

PO#16-01162 to Sam's Club for \$1,454.24. \$1,298.00 is for security cameras for Wood and Memorial Parks and \$156.24 is for Cinnaminson Day hotdog rolls.

MISS DONACHIE: I'll second that motion

ACTING MAYOR ELLIOTT: Can we have a motion to approve the bill list with the added PO?

MR. MERCHEL: I make the motion to approve the bill list.

MR. PLAZA: I will second that motion

ACTING MAYOR ELLIOTT: VOICE VOTE All Aye

ACTING MAYOR ELLIOTT: The bill list is approved.

MOTION TO ADD PO #16-01162 to the Bill List is made by Mr. Young, seconded by Mr. Brauckmann. PO #16-01162 for \$1,454.24 is added to the bill list.

MOTION TO APPROVE BILL LIST IS MADE BY MR. YOUNG, seconded by Mrs. Fitzpatrick. VOICE VOTE: All aye. Bill List is approved.

Comments from the public

Ron Huminsky, 105 Wayne Drive. Mr. Huminsky is concerned about the number of accidents in front of his house in the last six months. The volume of traffic has increased and is concerned about his safety and that of pedestrians walking in the area. Can something be done?

Director King suggests that Traffic Officer Kevin Bohn comment. Officer Bohn states that it appears to be a speed, alcohol or weather issue in that area.

Director King suggests that the police department will step up enforcement, confirms that Mr. Huminsky has his contact information and asks Mr. Huminsky to contact him and let him know if he sees a difference.

Bobby Banks, 224 Stephen Drive. There was a lien put on her property for work DPW did on her property for property maintenance. She states that she was not aware of any violations until she received the notice of lien from the tax collector. Director King states that he will check into it with the Zoning Officer, John Marshall to find out the specifics of the situation and have Mr. Marshall contact her. Mr. Minniti explains the process whereby a lien would end up being put against a property. Mr. Minniti states that he is sure that Mr. Marshall can provide documentation of what occurred.

ACTING MAYOR ELLIOTT: Do we have any further comments from the public?
Hearing no further comments I close this portion of the meeting.
Do we have any comments from Committee?

MRS. FITZPATRICK: Let's all congratulate the Beta Club officers on doing a great job running our meeting. I'd like to welcome everyone back to our executive conference room. We're having an ice cream party. The ingredients were all ordered by the sitting committee so come back and enjoy. Thank you.

MAYOR MCCARTHY: I'd like to thank Mr. Brauckmann and everyone involved for a great Cinnaminson Day. Congratulations. (Mayor McCarthy distributes certificates to the students). Thank you to St. Charles, to the parents and to the students.

ACTING MAYOR ELLIOTT: Hearing no further comment I will make a motion to adjourn the meeting.

MR. GOZDAN: Motion to adjourn

MR. MERCHEL: Second

All aye.

MR. YOUNG MOTIONS TO ADJOURN MEETING, Mr. Brauckmann seconds. All aye.

ACTING MAYOR ELLIOTT: Meeting is adjourned.